UHI Millennium Institute

EVENING CLASSES

THE NORTH HIGHLAND COLLEGE

North Highland College - Postal Booking Form - Spring 2010 – Return by 11th JANUARY 2010

Please enclose payment, purchase order, letter from Employer/Sponsor re relevant Fee Waiver documents with your booking form. Forms received without method of payment will not be processed. Some courses qualify for ILA funding – this needs to be in place before you are accepted on the course – please include copy of your ILA letter or card with this application, or bring the original into College before 11th January 2010.

Course Title:

Study location (please tick)
Wick ☐
Thurso ☐

Title: Forename: Surname

Home Address

Date of Birth:

Telephone No (home)

Telephone No (day)

Postcode

Telephone No (Mobile)

Email address:

SQA/Scottish Candidate Number

Student Number (past or present)

To help us monitor the effectiveness of our equal opportunities policy please indicate to which group you belong: [Please tick ☑ one box]

- ☐ **Scottish 10**
- ☐ **Welsh 12**
- ☐ **Other White Background 14**
- ☐ **Indian 16**
- ☐ **Bangladeshi 18**
- ☐ **Any Other Asian Background 20**
- ☐ **Africa 22**
- ☐ **Any Other Background 24**
- ☐ **English 11**
- ☐ **Irish 13**
- ☐ **Any Mixed Background 15**
- ☐ **Pakistani 17**
- ☐ **Chinese 19**
- ☐ **Caribbean 21**
- ☐ **Any Other Black Background 23**
- ☐ **Information Refused 98**

Disability: Do you have a disability? [please tick ☑ relevant box(es)]

- ☐ **No Disability 01**
- ☐ **Deaf/hearing impairment 04**
- ☐ **Personal care support 06**
- ☐ **An unseen disability, eg diabetes, epilepsy, asthma 08**
- ☐ **Multiple disabilities 09**
- ☐ **Information refused**
- ☐ **Dyslexia 02**
- ☐ **Wheelchair user/mobility difficulties 05**
- ☐ **Mental health difficulties 07**
- ☐ **A disability not mentioned above 10**
- ☐ **Blind/Partially sighted 03**

METHOD(S) OF PAYMENT

Course fees are not normally refundable, except in special circumstances and at the College's discretion. Refunds will be made automatically only if the course paid for is full or does not run as advertised.

Credit/Debit Card Number **Valid from**

☐ **MasterCard** ☐ **Visa** ☐ **Visa Delta** ☐ **Maestro (switch)**

Security Code (last 3 digits on reverse of card

Issue No

Expiry Date

Please debit my card with the following amount £ ……..

Signed …… Date……

Cheque/ Postal Order
Separate payments should be submitted for **each** course applied for. Please put your name and address on the back of each cheque/postal order (payable to North Highland College)

Postal Order/Cheque No

Amount

Fee Waivers

Please state which benefit you receive and provide proof of benefit with your application.

Please tick if you are using ILA funding

☐ **ILA**

Employer/Sponsor to be invoiced

Contact Person …….

Company Address ……..

……..

……..

Please return completed form and documentation, by 11th January 2010, to:

The North Highland College-Thurso
Admissions Office
Ormlie Road
Thurso KW14 7EE

OR

Wick College
1 The Shore
Wick
KW1 4JW